



# WILDCAT ROOM SELECTION



## Wildcat Room Selection Phase 1 Guide



**JOHNSON & WALES**  
UNIVERSITY



Housing selection occurs in 2 phases.

- Phase 1 is all about you, your preferences and your potential roommates!
- Phase 2 is where you will select your JWU home!

This guide is intended to help you navigate through Phase 1- the Application.

Welcome Home Wildcat!



JOHNSON & WALES  
UNIVERSITY

- Start the housing application through JWU LINK at: <http://link.jwu.edu>

- Navigate to Services> On-Campus Living>Wildcat Housing

The image shows a screenshot of the JWU LINK website. On the left is a dark blue navigation sidebar with the 'jwuLink' logo at the top. The sidebar contains the following menu items: News, Events & Shortcuts, New Student Checklist, Academics, Finance, Services, My Account - Alumni, Jobs & Internships, Athletics & Fitness, My Account - Inactive, Involvement Network, and ulearn. A large yellow arrow points from the 'Services' menu item to the 'On-Campus Living' section of the main content area. The main content area features a header image of a white bus with a yellow and blue Wildcat logo and the text 'Wildcat Wheels & Transportation'. Below this header is a list of links: Real-Time Bus Location, Bus Schedules & Rules, Parking Areas, Permits & Policies, and Public Transit (RIPTA & Other Services). The second section of the main content area features an image of three students in a living room and is titled 'On-Campus Living'. Below this image is a list of links: Wildcat Housing and Residential Life Info.

# Navigating JWU LINK



JOHNSON & WALES  
UNIVERSITY

JOHNSON & WALES UNIVERSITY

WILDCAT HOUSING

26 Melissa DePalma

HOME APPLICATION RES HALL TEXT MESS

PROFILE SUMMARY WELCOME TO WILDCAT HOUSING

First Name: Melissa  
Last Name: DePalma  
Screen Name: Providence T  
Email: msherblom@jwu.edu

PROVIDENCE NEW

GETTING STARTED

To start the online housing application, click the "Application" tab at the top of this page.

Click on Application to begin

INFORMATION FOR NEW INCOMING STUDENTS

Here at JWU, students select their own rooms on campus with the ability to select their own roommates and meal plan. During the application process we have provided you with video tutorials on how to fill out each section, along with resources to help make this process as seamless as possible.

If you have any questions, please do not hesitate to contact your campus' Residential Life office. Contact information can be found at the bottom of each application page.

PLEASE SELECT YOUR HOUSING TERM.

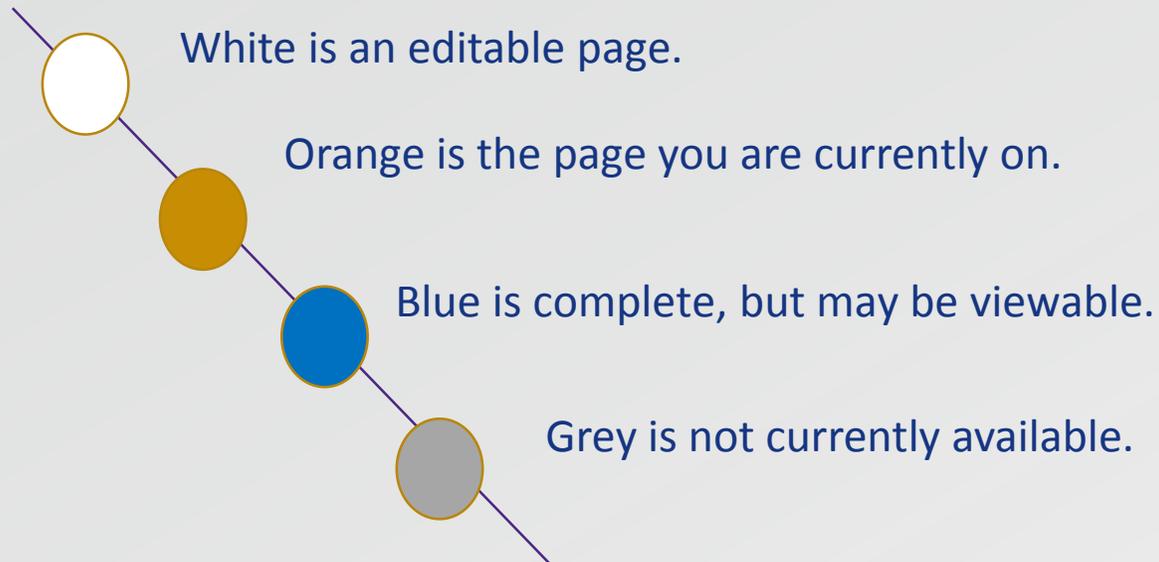
Academic Year 2018/2019  
✔ Application Started: 1/10/2018 10:40:00 AM

Save & Continue

Select Academic Year 2018/2019

# Starting Your Housing Application





# Application Page Indication Colors



- Tell us about yourself and what you're looking for in a roommate.
- There's a narrative section and sliding scale questions to answer.
- This information will be used in the roommate match section coming up!

**YOUR STUDENT PROFILE**

(Step 2)



### Who are you?

In this section of the application (steps 2 and 3), you will provide information about yourself for other students to see. This helps students to decide who may be a good potential roommate. Please answer each question as honestly as possible and feel free to provide any additional information in the sections below. The "Screen Name" will be the name that other students will see. You can create an obscure screen name, but we recommend putting your first name and last initial. (i.e. JohnD)

**Include in Search**

Make my profile searchable by potential roommates. (Not checking this box will hide your account to all other students.)

**Screen Name**

Enter a screen name for potential roommates to see:

JWU test user

**Description**

Enter a description of yourself and/or any contact information you wish to share (optional):

Hi! I am very excited to be going to JWU this fall! I am going to be a Criminal Justice major. I enjoy going to the gym, getting coffee, trying new things and going out. Even though I enjoy going out, I also enjoy a night in with friends. I am looking for a roommate who is also neat and enjoys living in a clean environment. If you think we would be good roommates, message me!

insta : JWUResLifeRocks  
Twitter: JWU Res Life

# Preferences

## Steps 2 & 3



JOHNSON & WALES  
UNIVERSITY

- Did you know we have Special Interest Housing and Living-Learning Communities?

- On this page you will indicate if you are interested in these housing options.

\*Saying “yes” will not commit you to these room types but they will appear during the room selection phase.

LIVING-LEARNING COMMUNITIES AND SPECIAL HOUSING OPTIONS

(Step 5 of 19)

PROVIDENCE CAMPUS

### WHICH OPTIONS ARE RIGHT FOR YOU?

Thematic Housing Communities at JWU are residential programs designed to support our students in their academic programs and endeavors by placing them together in closely knit communities. These communities engage students through individual interactions as well as programs and events inside and outside the residence halls through intentional programming. Some of our programs have support and interaction with faculty and others are designed more as a space where students of common interest can live, network, and interact with each other.

<p style="font-weight: bold; margin: 0;">PET AND ANIMAL FRIENDLY</p> <p style="font-size: small; margin: 0;">Harbor View &amp; Snowden Hall</p>		<p style="font-size: small;">Pet and Animal Friendly housing option is created for students who may wish to bring their pets with them or for students who wish to reside in pet and animal friendly environment and choose not to bring any pets of their own. JWU has added pet and animal friendly communities to our housing options to help create an inclusive environment which acknowledges, appreciates and respects the diverse nature of the JWU student body and providing students with an option to bring their pets with them.</p>
<p style="font-weight: bold; margin: 0;">GENDER-INCLUSIVE</p>		<p style="font-size: small;">This is an on-campus housing option that places <b>no restrictions on the gender of roommates</b>. This means that students can live in the same room, suite, or apartment with other student(s) regardless of their gender or gender identity. Gender Inclusive Housing is offered in a variety of halls and any room can be designated as Gender Inclusive if all of the students residing in the space make that choice.</p> <p style="font-size: small;">JWU has created this option to help create an environment which acknowledges, appreciates and respects the diverse nature of the JWU student body, while giving students more flexibility in finding a roommate who is truly compatible. Residing in Gender-Inclusive housing is a CHOICE; no student will be assigned to a gender-inclusive living situation without applying for that option.</p>

Choose any options you are interested living in.

There are 3 ways to find potential roommates:

### 1. Roommate Match

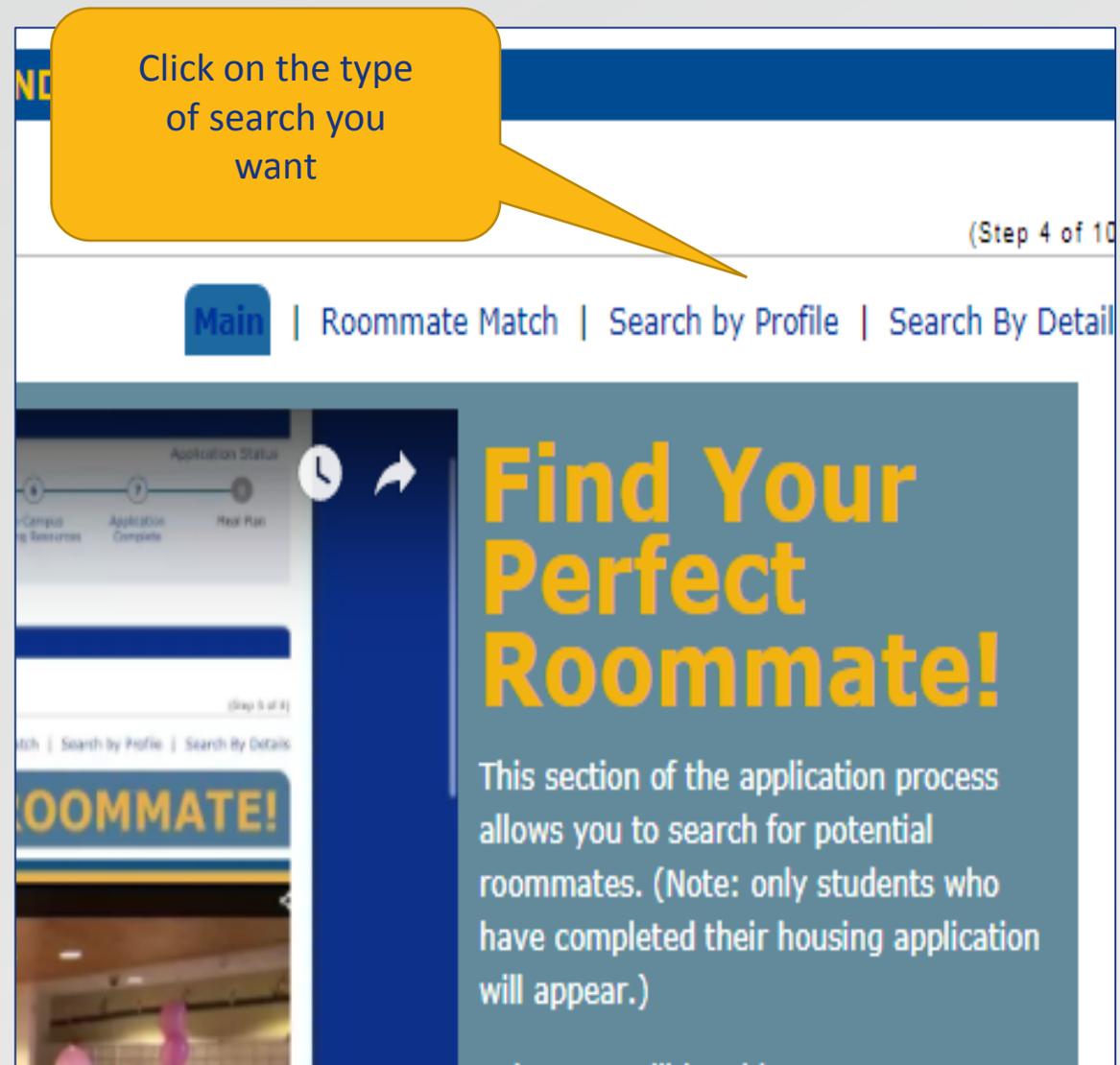
- Allow the system to show your matches.

### 2. Search by Profile

- Narrow down your matches by specific profile questions.

### 3. Search by Details

- Do you already have a potential roommate in mind? Find them by using their JWU ID number.



# Finding A Potential Roommate

Step 5



JOHNSON & WALES  
UNIVERSITY

Roommate Match will show you the top student matches based on the preference questions you answered earlier in the application.

- Click "View Profile" to review their preference answers.
- Click "Request" to invite the student to be your potential roommate.



(Step 9 of 18)

Main | **Roommate Match** | Search by Profile | Search By Details

### SEARCH FOR YOUR PERFECT ROOMMATE

**ROOMMATE MATCH**

The roommate matching section will show you the top student matches based on the preference questions you answered earlier in the application. The percentage located on the right hand side of the student information is the percentage of questions you both answered the same way. This is a good indicator of who could be a potentially good roommate for you, however, it is still very important to read through the student's profile to see how well they match what you are looking for in a roommate.

- Browse potential roommates who are matched based on your responses to the preference questions.
- Keep in mind any score above 50% is potentially a good match.
- Click "View Profile" to review their preference questions and see if you feel they would be a good match for you.
- Click "Send Request" to request the student as a potential roommate. Any student you request will have to accept the request to be placed under the potential roommate section.

**Melissa!** (Providence HOLD, Female, Age: 21) 54%  
Request | View Profile

**iAmTestUserCairns** (Providence HOLD, Male, Age: 27) 52%  
Request | View Profile

Save & Continue

# Roommate Match



**JOHNSON & WALES**  
UNIVERSITY

## Search by Profile allows you to filter matches based on profile questions.

- Browse potential roommates who are compatible to your profile answers.
- Filter matches based on questions that are important to you.
- Click "View Profile" to review their preference answers.
- Click "Request" to invite the student to be your potential roommate.

SEARCH BY PROFILE

Searching by a student's profile allows you to indicate which questions are important to you and how you would like a roommate to answer those questions. You can choose as many questions as you like, and indicate the answer which best fits your expectations of a potential roommate. The criteria will provide you with other students who have completed their application and have answered the questions you have highlighted.

- Choose which questions you find important to you and would like to be answered a specific way.
- Click "Search" once you have made your selections.

Check the boxes to filter your matches.

**General Information About Me**

**The thing most important to me in college is:**  
Academic success Being involved in campus life  
Networking and making friends

**My previous experience living with someone else includes:**  
No experience I've had roommates in the past  
I have only lived with siblings

**I would describe my sleep schedule as:**  
A night owl A sleep-aholic  
A normal sleeper

**I can sleep through:**  
A pin dropping A freight train  
A movie playing on the T.V.

# Search by Profile



JOHNSON & WALES  
UNIVERSITY

If you have a specific student you want to request as a roommate, you can search for them here.

- Searching by student number (JWU ID number, J Number) will give you the best results.

To find a specific student they must have already started the housing application.

- Click "Search" once you have made your selection.
- Once you have found the specific student you are looking for, Click "Request" to invite the student to be your potential roommate.

### SEARCH FOR YOUR PERFECT ROOMMATE

If you have a specific student you want to request as a roommate, you can search for them here. The more information you have the easier it will be to locate them: first and last name, screen name or student number (JWU ID number). Searching by student number (JWU ID number) will give you the best results as each student has a unique number. To locate a specific student they must have already completed the housing application.

#### SEARCH BY DETAILS

- Complete any of the requested information listed. The more information you provide, the better the results. Using "Student Number" will provide the best results.
- Click "Search" once you have made your selections.
- Browse potential roommates for the student you are searching for.
- Once you have found the specific student you are looking for, click "Send Request" to request the student as a potential roommate. Any student you request will have to accept the request to be placed under the potential roommate section.

Complete a minimum of one section to search for a particular roommate. The more information you are able to provide, the more accurate the search will be.

Student Number:

Last Name:

First Name:

Date of Birth:  
 

# Search by Details

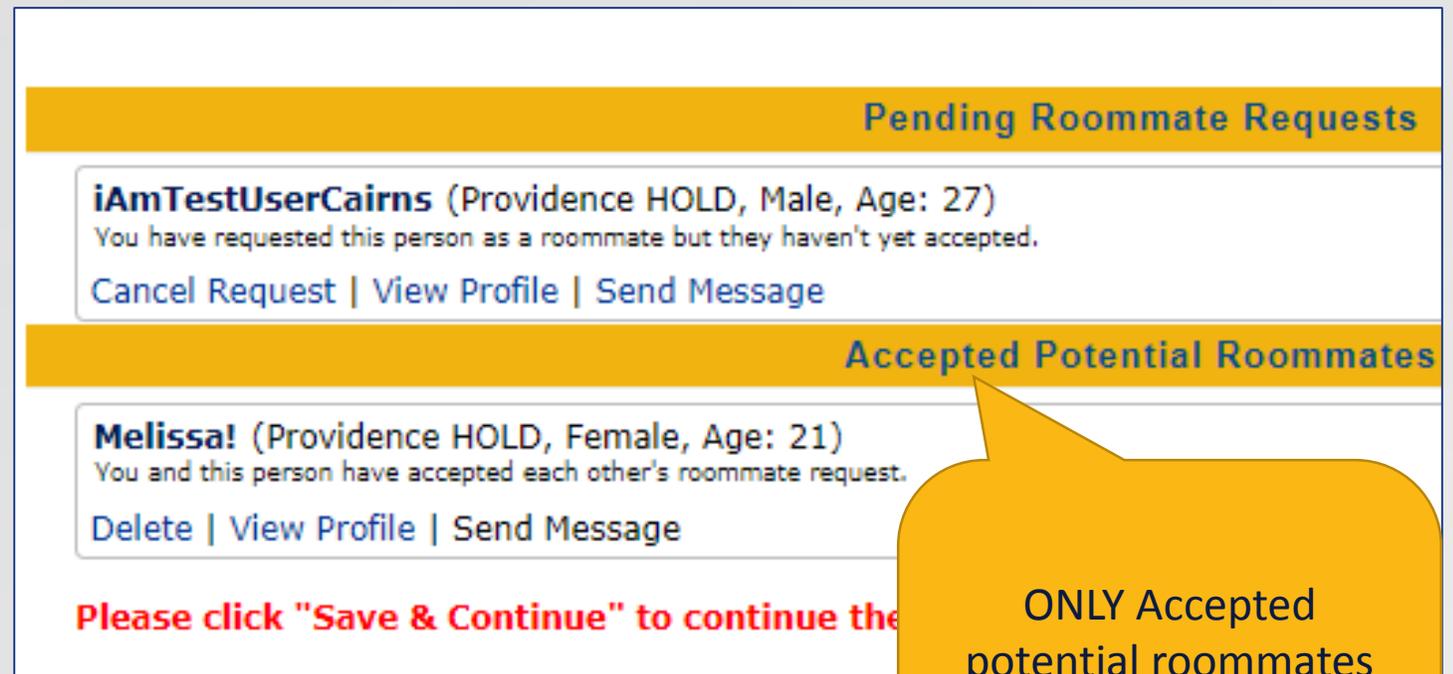


JOHNSON & WALES  
UNIVERSITY

Pending and Accepted potential roommate requests can be found on the “Finding A Roommate” page.

- You can have many accepted potential roommates. During Phase 2 Room Selection, you will select who you want to room with!

\*More information about selecting a room with roommate(s) will be given in the Phase 2 Room Selection guide!



The screenshot displays a user interface for managing roommate requests. It is divided into two main sections: "Pending Roommate Requests" and "Accepted Potential Roommates".

**Pending Roommate Requests**

- iAmTestUserCairns** (Providence HOLD, Male, Age: 27)  
You have requested this person as a roommate but they haven't yet accepted.  
Cancel Request | View Profile | Send Message

**Accepted Potential Roommates**

- Melissa!** (Providence HOLD, Female, Age: 21)  
You and this person have accepted each other's roommate request.  
Delete | View Profile | Send Message

At the bottom of the interface, there is a red text prompt: "Please click 'Save & Continue' to continue the process".

ONLY Accepted potential roommates can be pulled into rooms during Phase 2 Room Selection

# Accepting Potential Roommate Requests

## Step 5



JOHNSON & WALES  
UNIVERSITY

# Congratulations Wildcat!

- This is the last step of Phase 1.
- You can keep coming back to your application to check for pending roommate requests or even to change your profile answers.
- Phase 2: Room Selection is next!

Application Menu | Applying for **Academic Year 2018/2019 - Providence HOLD** Application Status | (Unused) Cancel Application

1 Welcome, New Students! 2 Your Student Profile 3 Preferences 4 Finding a Roommate 5 **Submit Your Application** 6 Selecting Your Room 7 Confirm Room 8 Meal Plan 9 Room Terms Agreement 10 Additional Information

**SUBMIT YOUR APPLICATION**

(Step 5 of 10)

**YOU'RE ALMOST DONE WITH PHASE 1!**

Submitting your application does not close the application to you. You can still log back in to the application at any time to adjust your preference questions, search for new roommates, or respond to messages that have been sent to you.

You still have Phase 2 Room Selection to go! You'll receive an email with a date and time the selection steps will open for you.

**PLEASE CHECK THE BOX BELOW.**

I would like to submit my application for housing.

Submit

\* There is typically a waiting period between Phase 1 and Phase 2. You will be notified via email of your Phase 2 date and time.

# Submit Your Application

## Step 6



**JOHNSON & WALES**  
UNIVERSITY