Housing Exemption Request Information

You can request to be exempted from the two-year live-on requirement if you meet one of the following criteria:

- **Married or have a domestic partner**
  - This criteria requires proof of marriage or domestic partnership license
- **Are a parent**
  - This criteria requires proof of birth certificate of child
- **Are at least 21 years of age by the first day of class**
- **Live with a relative, parent or guardian within 20-mile radius of campus**
  - This criteria requires a letter signed by the relative you will be residing with affirming your residency with them for the entirety of the academic year. Proof of relatives residency is also required and can provided via a copy of one of the following depicting name of relative and address:
    - Government issued identification
    - Utility bill
    - Mortgage/lease/rent bill
- **Are admitted to Johnson & Wales University as a transfer student**

If you believe you are eligible for an exemption, you will need email us at reslife.den@jwu.edu. If you have already signed the Room Terms Agreement for the academic year, you will no longer be eligible for an exemption.

If the criteria that is applicable to you requires supporting documentation, it can be sent one of the following ways:

- **Email:** reslife.den@jwu.edu
- **Mail:** Residential Life, 7150 Montview Blvd., Denver, CO 80220
- **In Person:** Residential Life Office, Centennial Hall 126

If any required supporting documentation is not received by the Residential Life Office within 14 days of the exemption request submission date, the request will be denied due to lack of information.

Once the exemption request submission and/or required supporting documentation has been received by the Residential Life Office, the request will be reviewed and a decision rendered to your JWU email address within 14 days.

Please contact our office directly if you have any questions or concerns regarding this process.

JWU Denver Residential Life
(P) 303.256.9642 **(E)** reslife.den@jwu.edu
Centennial Hall 126 M-F 8:30am-4:30pm